

**ST. PAUL EVANGELICAL LUTHERAN CHURCH  
CONTINUING RESOLUTION  
AUDIT COMMITTEE**

WHEREAS, Section C13.03 of the Constitution of St. Paul Evangelical Lutheran Church (hereafter the "Constitution") requires the establishment of an Audit Committee; and

WHEREAS, Section C13.03.01 of the Bylaws of St. Paul Evangelical Lutheran Church (hereafter the "Bylaws") specifies that the Audit Committee and its Chair shall be appointed by the Congregation Council of St. Paul Evangelical Lutheran Church (hereafter the "Congregation Council"; and

WHEREAS, the Congregation Council met on September 19, 2011, and affirmed its desire to establish an Audit Committee and to vest in it certain responsibilities and authority;

NOW, THEREFORE, BE IT RESOLVED, that the Congregation Council does hereby establish the Audit Committee (hereafter the "Committee"), to be organized and to operate as follows:

**COMPOSITION:** Per Section C13.03.01 of the Bylaws – The Committee shall consist of that at least two qualified voting members of the Congregation other than the Treasurer and Church Administrator and their appointment shall be for a term of two (2) years with members eligible to serve not more than two (2) consecutive terms. A member may be eligible to serve again on this Committee after a one year period of separation from service to this Committee has occurred. The Pastor(s) shall not serve as either advisory or voting member(s) of the Committee.

**MISSION:** The Committee shall review the internal practices and controls regarding the financial records of the Congregation. The Committee shall submit its report at the June semiannual meeting of the Congregation.

**RESPONSIBILITIES OF THE CHAIR:**

The Chair of the Committee shall be responsible for the following:

1. Ensure Conflict of Interest statements are completed annually by each Committee member and submitted to the Congregation President or the Church Administrator annually as required by Section C12.05.01 of the Bylaws.
2. Call meetings of the Committee with sufficient regularity to ensure its business is conducted efficiently and in a timely manner.
3. Appoint an Assistant Chair to the Committee.

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**KENNETH WUNDERLICH**  
Congregation President

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**DONNA KISER**  
Congregation Secretary