

ST. PAUL EVANGELICAL LUTHERAN CHURCH
CONTINUING RESOLUTION
NOMINATING COMMITTEE

WHEREAS, Section C13.02 of the Constitution of St. Paul Evangelical Lutheran Church (hereafter the "Constitution") requires the establishment of a Nominating Committee; and

WHEREAS, Section C13.02.01 of the Bylaws of St. Paul Evangelical Lutheran Church (hereafter the "Bylaws") specifies that the Nominating Committee and its Chair shall be appointed by the Congregation Council of St. Paul Evangelical Lutheran Church (hereafter the "Congregation Council") at their first meeting after the June semiannual meeting; and

WHEREAS, the Congregation Council met on August 15, 2011, and affirmed its desire to establish said Committee and to vest in it certain responsibilities and authority;

NOW, THEREFORE, BE IT RESOLVED, that the Congregation Council does hereby establish the Nominating Committee (hereafter the "Committee"), to be organized and to operate as follows:

COMPOSITION: Per Section C13.02.01 of the Bylaws – The committee shall consist of at least five (5) voting members of the Congregation with at least two (2) of the members, if possible, to be outgoing members of the Congregation Council. Appointment to said Committee shall be for a term of one (1) year with members eligible to serve not more than two (2) consecutive terms. A member may be eligible to serve again on this Committee after a one (1) year period of separation from service to this Committee has occurred. The Pastor(s) shall serve as advisory member(s) with no vote.

MISSION:

Per the following Sections of the Constitution –

C11.02 Officers of the Congregation shall be elected at the June semi-annual meeting of the Congregation.

C12.03 Members of the Congregation Council shall be elected at the June semi-annual meeting of the Congregation.

Per the following Sections of the Bylaws --

C13.02.02 For each position, the Committee shall, if at all possible, nominate at least two candidates. Through consultation with the Pastor(s), the Committee shall investigate the willingness to serve and eligibility of all candidates for:

- a. Congregation President (odd) \
- b. Congregation Vice President (odd) → as noted in Section C11.02 of the Constitution
- c. Congregation Treasurer (even) /
- d. Each of the directors of administrative boards (elected in odd or even years as noted) listed in C12.01.02 of the Bylaws.
 1. Christian Education (even)

2. Congregational Life (odd)
 3. Evangelism (even)
 4. Personnel (odd)
 5. Preschool (even)
 6. Property (odd)
 7. Public Relations (odd)
 8. Stewardship (odd)
 9. Worship (even)
 10. Youth and Family (even)
- e. Delegates and alternates to Lutheran association conventions.
 - f. Candidates for office or committees of Lutheran associations.

C13.02.03 The selections of the Committee shall be made known to the Congregation at least six (6) weeks before the meeting at which the election is to take place.

C13.02.04 Following the publication of the Committee's list, any voting member of the Congregation may submit to the Committee additional names for inclusion on the list, and such names shall be placed in nomination by the Committee along with the candidates already chosen, provided:

- (a) That such names shall be submitted at least four (4) weeks before the date of the election meeting;
- (b) That the Committee, through consultation with the Pastor(s) shall have investigated the status of the proposed candidates and found them eligible for office and willing to serve.

C13.02.05 The Committee, at least two (2) weeks before the date of the election meeting, shall publish on the church bulletin board the candidates listed in C13.02.02 of the Bylaws.

C13.02.06 Any Committee member who accepts a nomination for any of the positions in C13.02.02 of the Bylaws must resign as a member of the Committee.

RESPONSIBILITIES OF THE CHAIR:

The Chair of the Committee shall be responsible for the following:

1. Ensure meetings are conducted in accordance with Robert's Rules of Order, latest edition (see Section C10.07 of the Constitution of St. Paul Evangelical Lutheran Church).
2. Call meetings of the Committee with sufficient regularity to ensure its mission is accomplished prayerfully, efficiently and in a timely manner.
3. Appoint an Assistant Chair to the Committee.
4. Consult the Congregation President to verify the current number of delegates allowed to a congregation of our size by the appropriate Lutheran associations and

to determine whether candidates for office or committees of Lutheran associations are to be nominated.

5. Consult with the advisory member(s) as needed to help discern a candidate's gifts for leadership roles.

6. Provide progress reports to the council/executive committee.

7. Submit a final list of candidates to the Church Administrator to verify eligibility.

RESPONSIBILITIES OF THE COMMITTEE:

1. Diligently and prayerfully seek out candidates possessing the gifts of leadership and service in Christ's body.

2. Request input from the Congregation for candidates for the various positions. (Advertise)

3. Be mindful of and consider the needs of the Congregation when calling an individual to serve in a particular position. (i.e., what type of a person is needed in this position at this time?)

4. Attempt to match an individual's gifts with the particular position. (i.e., what are their strengths/weaknesses, etc. in this area of ministry?)

5. Provide potential candidates information (e.g., Constitution, Board Continuing Resolution, Job Descriptions) to help them discern a call to leadership.

KENNETH WUNDERLICH
Congregation President

DONNA KISER
Congregation Secretary